

CWS Kit Packing Instructions

- Pack CWS Kits in boxes with only one type of Kit in each box.
- Boxes should not weigh more than 40 pounds.
- Clearly mark on the outside of the box the type and number of kits enclosed.
- Secure the boxes with packing tape.
- Mailing labels, receipts and shipping forms are located at cwskits.org/mailing for your convenience.
- If you do not use the mailing label mentioned above, provide a return address on the box.
- Ship all Kits prepaid to:

CWS

Brethren Service Center Annex

601 Main Street

PO Box 188

New Windsor, MD 21776-0188

(Please include both the PO Box and the street address on boxes.)

For donors west of the Mississippi River:

CWS

Ferncliff Center

1720 Ferncliff Rd.

Little Rock, AR 72223

For a complete listing of kit depots, visit cwskits.org/depots.

Pay processing fees online at cwskits.org/fee or send check by using the enclosed yellow envelope. Please print a shipping form at cwskits.org/mailing and include this form with your check. Please write “kit shipping” in memo section of check.

Important Notes

- All items must be new.
- No additional items should be added to the Kits.
- Please do not include personal notes, artwork, checks or cash.
- Please do not decorate your Kits and components with religious or governmental symbols.

